



CHECKLIST

Dear Applicant:

Please make sure that the following items are included in the submission package:

- Fully Completed Application
- Information Disclosure Authorization
- Copy of most current statement from your First lender which states the current balance
- Copy of Original Promissory Note
- Name, Address and Loan Number of any lein to be paid through escrow
- Copy of front page of existing Fire Insurance Policy (must include agent's name, address, amount of coverage on subject property)